



Blue Ridge Interagency Council on Homelessness

313 Luck Avenue, SW | Roanoke, Virginia 24016 | P: 540.343.4417 | F: 540.343.4416 |



Friday, May 8, 2020

Pursuant to the City of Roanoke Emergency Ordinance adopted on March 27, 2020 and 2020 Virginia General Assembly legislation H29 enacted April 24, 2020, the May meeting of the Blue Ridge Interagency Council on Homelessness will be held virtually on Friday, May 8, 2020 at 9:00 a.m. via GoToMeeting. Under the current State of Emergency, and until further notice, it has been deemed unsafe to assemble a quorum of a public body in one place. Any members of the public may view and participate in the meeting through electronic means. Meeting details are listed on the second page of the agenda. All materials made available to the Members will be made available to the public at the same time by posting on the Roanoke Valley-Alleghany Regional Commission website.

1. Welcome and introductions – Paula Prince, BRICH Chair
2. Ratification of ESG-CV Funding – April 2019
3. 2020 Winter Point-in-Time Presentation – Matt Crookshank, City of Roanoke and Hope Browning, Council of Community Services
4. Roanoke City Schools Homeless Students Report – Malora Horn, RCPS
5. System Performance Report – Ben Bristoll, CHRC
6. Other Business
 - Update on Isolation Facility and Hotel Placements
7. Adjourn

Serving the Cities of Covington, Roanoke and Salem and the Counties of Alleghany,
Botetourt, Craig, and Roanoke

www.rvarc.org/homelessness
www.endhomelessnessblueridge.org

In accordance with adopted procedures, the Roanoke Valley-Alleghany Regional Commission (RVARC) Regional Planner III and BRICH member, Bryan Hill will provide public notice of this by posting it on the Commission's website (www.rvarc.org/community/homelessness/) Matthew Crookshank, Human Services Administrator with the City of Roanoke, will be the host for the virtual meeting.

The public will be able to access this meeting through GoToMeeting, either by dialing in by phone or joining online. Access information is as follows:

From your computer, tablet or smartphone: <https://global.gotomeeting.com/join/344145973>

Dialing in using your phone: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 344-145-973



Blue Ridge Continuum of Care

Meeting Minutes

Tuesday, April 28, 2020

ATTENDANCE	P	Aaron Fallon	P	Helen Ferguson	-	Kristi Cales
P = Present	-	Ashley Frankie	P	Hope Browning	P	Leslie Leedy
- = Absent	-	Alyce Dantzler	P	Jeanne McCormack	-	Lisa Kemble
	-	Amanda Sparks	P	Jo Nelson	P	Matt Crookshank
	-	Anne Marie Green	-	Kim Gembala	P	Marie Muddiman
	-	Bill Duncan	-	Karen Mason	P	Malora Horn
	P	Ben Bristoll	P	Karen Michalski-Karney	P	Susan Price
	P	Brittany Huffer	P	Kathleen Williams	P	Susan Trout
	-	Jaimie Goodman	P	Tasha Evans	P	Tanyia Jones
	P	Captain Jamie Clay	-	Keith Holland	P	Stacey Shepherd
	-	Geralynn Trelue	-	Kim Ferrell	P	Raquel Conn, United Way
	-	Elizabeth Pentecost	-	Kristin Moses	P	Mariam DiPasquale, FPGR
	P	Melissa Woodson, RAM			P	Amanda Holcomb, CCS
	P	Kristin Adkins, VDH			P	Jeff Crooke, CCS

- **Welcome and Introductions – Matt Crookshank**

- Matt Crookshank opened the meeting at 9:05 a.m. via conference call. Roll call was taken. Minutes from previous meeting on April 21, 2020 were distributed via email, along with Community Outcomes Report for March. There were no changes.
- On the Community Outcomes Report, it was noted Sheltered Annual Counts is down from last year. The Average Length of Stay is up from last year, probably due to Covid-19 situations.
- 2020 Winter PIT data will be released in May.

- **COVID-19 Quarantine Preparation Update**

- Trust House is hoping to open on Thursday. Staffing issues have made it difficult to open last week.
- Matt Crookshank and HAT are identifying 10 more high-risk unsheltered clients this week to place in hotels. Planning to conduct new placements each week on Thursdays.
- Salvation Army is preparing and delivering meals to hotels. The meal program is going well; however, when the hotel count reaches over 30 clients, Salvation Army will need volunteers to help in the mornings. Volunteers should contact Lt. Rachel Pruitt at rachel.pruitt@uss.salvationarmy.org if interested in assisting. Matt will coordinate getting this opportunity posted with HandsOn Blue Ridge and shared through the CoC's communication platforms.
- ARCH is bagging a week's worth of breakfast items. They need volunteers to assist preparing the bags. This volunteer need has been posted with HandsOn Blue Ridge.

- **Agency Updates**

- TAP Domestic Violence Services have been extremely busy this past week. They had an emergency relocation for a family of 9 but was able to get assistance. TAP currently has 12 DV clients in hotels and will add 2 more today.
- TAP SSVF currently has 9 Veterans in Roanoke in hotels and a few in surrounding areas. They are housing Vets as quickly as possible to get them out of hotels.



Blue Ridge Continuum of Care

Meeting Minutes

- TAP is hiring an additional intake worker to assist with SSVF case work.
- Rescue Mission is continuing to follow the Governor's guidelines.
- More clients need to sign up for the Manna Pantry as they become housed to access food. Manna is open Saturdays 7:30 am to 10 am.
- Rescue Mission originally received the call for the family of 9 and wanted to thank Stacey Shephard and her team at TAP for offering assistance and taking care of the family.
- Men's shelter has 3 beds open; Women's shelter has 7 open beds.
- Rescue Mission currently has 5 previously incarcerated individuals and continues to get phone calls. They cannot hold beds for anyone.
- Ben Bristoll has been cleaning up the shelter and hotel check-ins for reporting.
- Central Intake staff will be trained on hotel check-in procedures.
- Salvation Army is seeing clients by appointment only. They continue to distribute some food boxes.
- Turning Point hotline activity has tapered off. There are 2 families working on final steps to be housed. There are 3 single female rooms and 2 family rooms open.
- Marie Muddiman was instrumental in working with Western Virginia Water Authority in donating 198 bottles of water to use at Trust House.
- Blue Ridge Behavioral Healthcare - PSH currently has 10 vulnerable clients in hotels.
- Blue Ridge Behavioral Healthcare - PATH currently has 7 clients in hotels and meets with them each week to provide food boxes. Kathleen Guilliams is starting to have trouble with reaching clients on the day of distribution. Clients are not available by phone or are often wandering the streets.
- Roanoke City Schools has identified 16 students as homeless since schools closed. Food boxes will be distributed to families next week.
- Salem VA Medical Center team is focusing on getting Vets out of hotels and into housing using HUD-VASH and SSVF resources. They are having problems contacting landlords and viewing properties because of stay at home orders.
- VA Team is reviewing the BNL to prioritize clients to fill contract beds at ARCH as those clients move into housing.
- FEMA will announce funding on Friday for the Emergency Food and Shelter Program which provides funds for rent, mortgages, utilities, supplies, food and administrative costs. The local United Way will distribute funds once it is determined the amount allocated for the area. RFP announcing the application process will be posted publicly.
- RAM is working with Dr. Christopher Dyer, University of New Mexico and George Mason University, to perform research on clients' actual needs. He will also interview RAM guests who come for food. Contact Melissa Woodson if agencies would like to participate.
- Roanoke/Alleghany Health Department is providing training Friday on how to manage community services during the pandemic.

The next conference call will be Tuesday, May 5 @ 9am.



Blue Ridge Interagency Council on Homelessness

313 Luck Avenue, SW | Roanoke, Virginia 24016 | P: 540.343.4417 | F: 540.343.4416 |



Thursday, April 16, 2020

ATTENDANCE	Amanda Sparks	Y	Anne Marie Green	Y	Joyce Earl		Kathleen Guilliams
P = Present	Angela Penn		Dani Poe	Y	Jo Nelson	Y	Jamie/Russell Clay
- = Absent	Y Annette Lewis	Y	Dave Prosser	Y	Judy Smith		Pamela Hall
	Lt. Pulley	Y	David Bustamante	Y	Judy Hough	Y	Paula Prince
	Ben Bristoll	Y	Dawn Riddle	Y	Keith Holland		Sally Putnam
	Y Bill Duncan	Y	Debbie Brown	Y	Kristin Adkins	Y	Sherry Stull
	Y Brittany Huffer		Felicia Prescott	Y	Leah Gibson		Sheryl Walters
	Y Bruce Phipps		Hope Browning	Y	Lee Clark	Y	Tanyia Jones
	Y Bryan Hill	Y	Isabel Thornton		Leslie Leedy		Jensen Mellnick
	Carla Wallace		Jim Weber	Y	Malora Horn		Helen Ferguson
	Chelsea Pardue		John Garland	Y	Matt Crookshank		
	Y Lt. Jennings Tardy	Y	Carly Villareal				
GUESTS							

• Introduction

- The April BRICH meeting was originally scheduled for Friday, April 10, 2020. Due to the state of emergency related to the COVID-19, it was decided not to meet at that time.
- The CoC Committee has been meeting (via conference call) on a weekly basis since March 17, 2020 to discuss the needs of our service area due to COVID-19. This includes all partner agencies preparing a response on how the homeless population is being served during this period.

• ESG COVID-19 Response Funding

- Matt Crookshank distributed via email a memo to all BRICH members describing the CoC response and proposing a budget of how ESG COVID response funds being received by the City of Roanoke were going to be used. (see attached)
- Members were to respond to the email with their vote which is tabulated above.

• Vote

- As the body that makes ESG funding recommendations to the City of Roanoke, the BRICH's approval of the use of the initial installment of COVID-19 response funding is hereby approved.
- This action will be officially ratified at the next regularly scheduled BRICH meeting.

Serving the Cities of Covington, Roanoke and Salem and the Counties of Alleghany,
Botetourt, Craig, and Roanoke

www.rvarc.org/homelessness

**ROANOKE COC COST ESTIMATE FOR COVID-19 RESPONSE
EXPENSES APRIL 2, 2020 – JUNE 30, 2020**

Hotel rooms:

40 rooms at \$40/night for 84 nights = \$134,400

35 rooms at \$60/night for 84 nights = \$176,400

TOTAL HOTEL COSTS: \$310,800

Meals/Food:

\$8/day for 90 individuals for 84 days = \$60,480

\$1,000 for food, drinks and snacks for isolation clients at Trust House

TOTAL MEALS/FOOD COSTS: \$61,480

Cleaning:

\$9,700 (2 deep cleanings of Trust House for isolation set up and cleaning once all isolation patients have left = \$5,950, \$250/each for 5 cleanings of hotel rooms for sick individuals = \$1,250, \$250/each for 10 room cleanings at Trust House = \$2,500)

TOTAL CLEANING COSTS: \$9,700

Trust House Modifications

\$2,900 to modify two entry/exit points at Trust House to reduce touch points and staff-client interactions. Funding would cover expenses to install automatic door openers at Trust House and are necessary expenses to transition the facility as an isolation location.

TOTAL TRUST HOUSE MODIFICATION COSTS: \$2,900

PPE

\$3,075 to purchase 200 K95 masks to protect staff; 5 thermometers for regular temperature checks of both staff and clients, 500 gowns and 10 face shields for staff protection.

TOTAL PPE COSTS: \$3,075

Supplies

\$11,575 to purchase laundry supplies, eating utensils for hotel placements, cups for hotel placements, pots, hygiene products, cleaning supplies, trash bags, tables for isolation rooms, pillows and over the counter medication.

TOTAL SUPPLIES COST: \$11,575

Hotel Damages

\$5,000 to pay for potential damages to rooms made by individuals placed in hotels.

TOTAL HOTEL DAMAGES COSTS: \$5,000

TOTAL COST ESTIMATE: \$404,530

FUNDING RECEIVED FROM DHCD: \$106,023.02

FUNDING NEEDED FROM CITY OF ROANOKE ESG: \$298,506.98